

Directions for completing the Appointment Reporting Form:

If you did not appoint members to any board, please fill out parts A & B and check the “no appointment” box on the form.

Complete Parts A, B, and C of the Reporting Form. Specific information requested in Part C is as follows:

Total # of Board Members – This number represents the total number of members serving on the board.

Total # Allocated for Appointment by County or Municipality -- Report only the number of board members actually allocated to be appointed directly by the reporting county or municipality: As an example, if the Airport Authority has a total of 62 members, you as the county or municipality reporting may be allowed to appoint only 3 members to the authority. Report only 3. It is possible that during the 2016-2017, reporting period you did not appoint any members to the board. If members were appointed, report the number of women appointed and the number of men appointed.

Women Appointed – Enter the number of women appointed by the reporting entity.

Men Appointed – Enter the number of men appointed by the reporting entity.